

SCOIL LIOS TEILIC

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Dear Parents/Guardians,

We appreciate your support as we try to safely reopen Scoil Lios Teilic. We ask you to familiarise yourself, or anyone dropping or collecting your child, with the following drop-off and collection routines. They are being put in place for the safe delivery and collection of pupils from our school.

Unfortunately, **parents are not allowed onto the school grounds this year**. You will drop your child at the school gate where staff will receive them.

It is very important:

- Adults do not come within 2m of each other
- Parents do not try to have meetings with members of staff at drop-off and collection times – meetings between parents and teachers can only take place by prior arrangement. Further information on how to contact teachers and the principal will follow later. All parents are asked to follow the plans outlined below.

Arrival:

- Pupils or parents **may not enter** the school grounds before 8.30am. If you arrive before 8.30am please wait in your car until a member of staff is at the gate.
- At 8.30am staff members will open the gate to the school. Pupils will enter through the **main gate only** and go straight to their classrooms. There will be a number of staff at the gate to meet and direct the pupils. Their class teacher will be waiting at the classroom to greet them, remind them to sanitise and to assign them their seat. Pupils will take their coat into the classroom with them as we will not be using the cloakrooms this year.
- The buses will be met by members of staff and pupils will be directed by them.

Going home - Classes from First Class to Sixth Class

We ask all parents to arrive at their allotted time to the school. Please drive down slowly past the school, pull in at the gate, your child/ren will walk out to you and you can drive away. If you arrive earlier than your time please wait in your car until the time you have been given. If you come to the gate you must stand 2 metres away from other parents and leave once your child has come out to you. We ask you to be patient, especially the first week until we establish this new routine.

- At **2.15 pupils going home on the two buses** will leave their class to board the bus.
- At **2.20 Pupils with surnames from A-F inclusive** will leave their classes, walk to the gate, stand 1 metre apart and when their parent drives to the gate they will walk out.
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- At **2.25 Pupils with surnames from G-M inclusive** will leave their classes, walk to the gate, stand 1 metre apart when their parent drives to the gate they will walk out.
- At **2.30 Pupils with surnames from N-P inclusive** will leave their classes, walk to the gate, stand 1 metre apart when their parent drives to the gate they will walk out.
- At **2.35 Pupils with surnames from R-Z inclusive** will leave their classes, walk to the gate, stand 1 metre apart when their parent drives to the gate they will walk out.

Going Home – Junior and Senior Infants

Parents will enter through the car park gate.

Senior Infant Parents will walk over to the Senior Infant prefab (the furthest away prefab) and stand on a red spot while waiting for their child. The class teacher will send your child out to you. You will exit the school past the office and out the main gate. We ask you to leave the school grounds immediately.

Junior Infant Parents you will enter through the main car park gate and stand on a blue spot outside the prefab door. The class teacher will send your child out to you. You will exit the school past the office and out the main gate. We ask you to leave the school grounds immediately.

Frances Day

Chairperson Board of Management

Annette Dineen

Príomhoide